

Filing a PPP application as a Borrower

1. Follow the link provided by your financial Institution
2. Fill out the PPP form at that link. It looks like the following screenshot:

Stark Industries

Paycheck Protection Program Application

Please complete to the best of your ability at this stage.

BUSINESS INFORMATION

Business Legal Name *

Business Primary Address *

City * State * Zip *

Business Phone *

DBA or Tradename (if applicable)

Business Taxpayer Identification Number (TIN) *

Primary Contact Name *

Email Address *

Is the business a: *

3. Upon successful completion of the form you should see a confirmation page

Stark Industries

Your loan request was successfully sent.

Confirmation number: cc789be7-794b-4594-bdea-f57945c756b5

WHAT HAPPENS NEXT

- You will receive an invitation to the loan platform.
- Check your spam and junk folder if you do not receive your invitation.
- Once you register and log in, you will need to compile any necessary supporting documents and upload.
- If you have any questions about your loan status you can call and provide them with the confirmation number above.

4. Check the email you provided to ensure you received two messages:
 - One is a confirmation that contains your confirmation number

For any additional technical support email: support@loan-street.atlassian.net or contact your financial institution.

- The other message prompts you to reset your password to access the platform where you'll complete the process

You've started your SBA PPP application.

Your application has been saved in the platform successfully. Your confirmation number is 4d59e128-1871-450b-a582-e7909c00e5d6.


Please watch for a Password Reset email message, and click the link in that email to set up a password and access the platform. If you don't see that email, please check your spam or junk email folder.

Log in to the platform and complete your SBA PPP application by:

1. Uploading supporting documents about your payroll and company type.
2. Download the PDF application. Sign and initial it as indicated, then upload it to the platform.

If you have any questions, please contact us at support@loan-street.com.

Thank you!



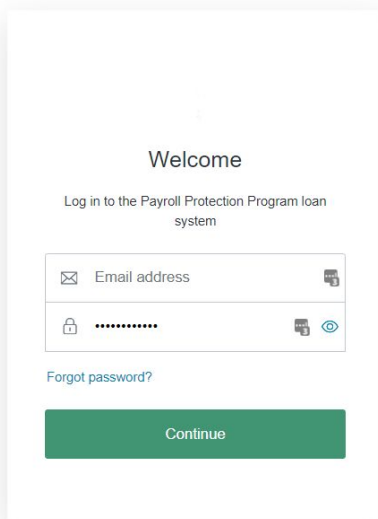
Password Change Request

You have submitted a password change request.

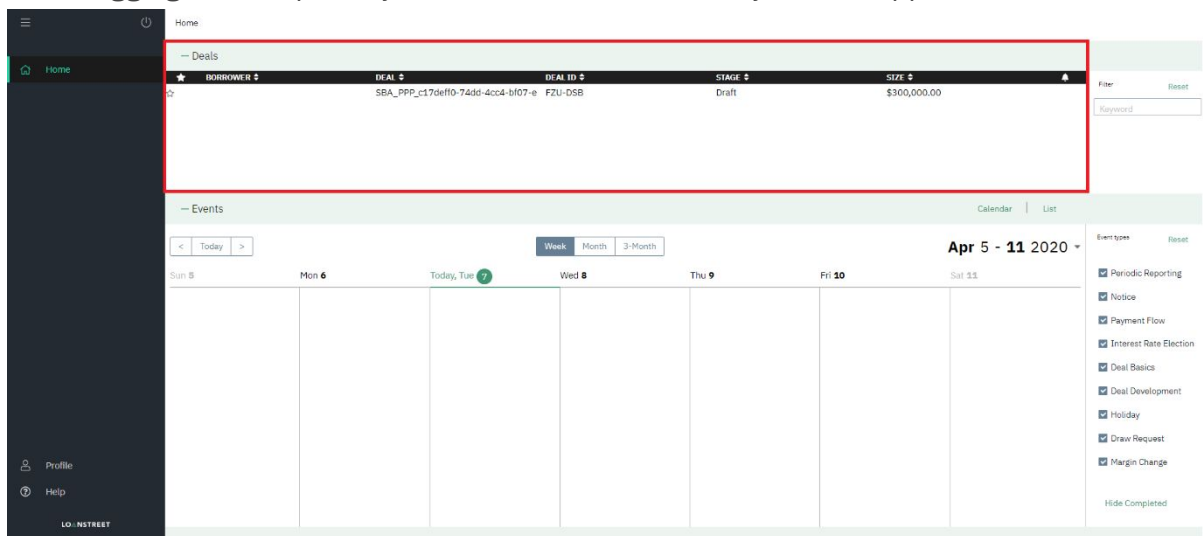
If it wasn't you please disregard this email and make sure you can still login to your account. If it was you, then **confirm the password change [click here](#)**.

Thanks!
LoanStreet

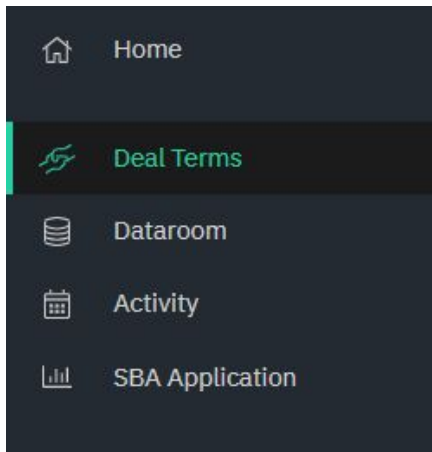
5. Setting a password should then bring you to a login page for the application portal. Bookmark this page so you can easily return to it again. <https://lender.loan-street.com/>



6. When logging into the portal you should see all the loans you have applied for

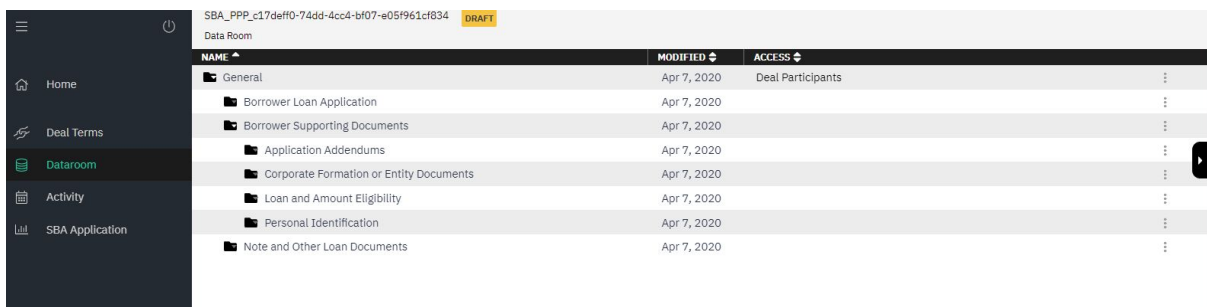


- Click into your loan to see the details. The following options will become visible on the left side of the screen:



- To see or make changes to the application you submitted, click **SBA Application**.

- To upload the relevant files to support your application, click **Dataroom**. Your final PDF loan application will also appear here when it's ready for signature.



- Point your mouse at a folder row, and you'll see the Upload link at the right side of that row. Click **Upload** to select the file(s) you want to place in the folder. You can also drag files from your desktop onto a folder to upload it.